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**“For Ever” Sustainability Grants**

***Grant Budget Form***

Agency:       Amount Requested: $

*Below is a listing of standard budget items. Please provide the program/project budget on this form and upload to in your online application. This must be saved as a PDF to upload.*

A. **Organizations fiscal year**:

B. **Time period this budget covers**:       to

C. **Operations Budget history and current**: include the total amount for each of the following budget categories:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **2018 Actual**  | **2019 Actual** | **2020 Actual**  | **2021 Current** |
| Revenue |  |  |  |  |
| Expenses |  |  |  |  |
| Profit (Loss)  |  |  |  |  |

D.  ***Annual Operations Budget:*** *Below is a listing of standard annual operations budget items. Please provide your organizations current year and prior year annual operations budget on this form and upload to in your online application. This must be saved as a PDF to upload.*

|  |  |  |
| --- | --- | --- |
| **INCOME** | **CURRENT YEAR (2021)** | **PRIOR YEAR (2020)** |
| Individual Donors |  |  |
| Corporate Donors |  |  |
| Private Foundations |  |  |
| Government Funds  |  |  |
| In-Kind Contributions |  |  |
| Interest Income |  |  |
| Special Events |  |  |
| Misc. Revenue  |  |  |
| TOTAL INCOME  | **$** | **$** |

*Continued next page…*

***Annual Operations Budget continued…***

Agency Name:

|  |  |  |
| --- | --- | --- |
| **EXPENSES** | **CURRENT YEAR (2021)**  | **PRIOR YEAR (2020)** |
|   |   |   |
| **General Expenses** |   |   |
| Liability Insurance |   |   |
| Contingent Liabilities |   |   |
| Salaries |   |   |
| Payroll Taxes |   |   |
| Office Supplies |   |   |
| Rent  |   |   |
| Postage |   |   |
| Food & Lodging |   |   |
| Professional Services |   |   |
| Misc. Expenses |   |   |
|   |   |   |
| **Fundraising Expenses** |  |   |
| Misc. Expenses |  |   |
|   |   |   |
| **Administrative Expenses** |   |   |
| Accounting & Legal Fees |   |   |
| Utilities |   |   |
| Telephone Internet |   |   |
| Computer Software & Supplies |   |   |
| Misc. Expenses |   |   |
| **TOTAL EXPENSES** |  $ -  |  $ -  |
|   |   |   |
| **TOTAL NET BUDGET** |  $ -  |  $ -  |

D.  ***Annual Operations Budget Narrative:*** *Please discuss your annual operations budget and any possible anticipated changes due to any potential continued shut-downs, cancelled fund-raisers, loss of donors, cancelled programming, etc…What are your budget contingency plans?*