

**POST GRANT BUDGET REPORT**

Using the Post-Grant Budget Report below, provide a detailed and complete accounting of how the specific grant dollars from the Foundation were spent.

**Grant Received:** $

A. Organizational fiscal year:

B. Time period this budget covers:

C. Expenses: include the total amount for each of the following budget categories:

|  |  |  |
| --- | --- | --- |
|  | **Amount Requested** | **Total Program Expense** |
| Salaries |        |        |
| Payroll Taxes |        |        |
| Fringe Benefits |        |        |
| Consultants & Professional Fees |        |        |
| Stipends |        |        |
| Insurance |        |        |
| Travel |        |        |
| Equipment |        |        |
| Supplies |        |        |
| Printing & Copying |        |        |
| Telephone & Fax |        |        |
| Rent |        |        |
| Utilities |        |        |
| Maintenance |        |        |
| Evaluation |        |        |
| Marketing |        |        |
| Other (specify)      |        |        |
| **Totals** |        |        |

1. **Revenue**: include the total amount for each of the following budget categories, in this order; please indicate which sources have been received (for this project only) and which you anticipate for future (Pending) support for the project.

|  |  |  |
| --- | --- | --- |
| **Grants/Contracts/Contributions** | **Amount Received** | **Amount Pending** |
| Local Government |        |        |
| State Government (includes schools) |        |        |
| Federal Government |        |        |
| Foundations (itemize in Budget Narrative) |        |        |
| Corporations |        |        |
| Church Groups |        |        |
| Individual Donations |        |        |
| Earned Income from Events |        |        |
| In-Kind Support |        |        |
| Other (specify)      |        |        |
| **Total Revenue** |        |        |

**THIS MUST BE SIGNED**

**Signature of Board Chair, Treasurer or President/CEO/Director:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date**: